

Food/School Nutrition Services

The Board shall provide a District-wide school nutrition program in compliance with applicable state and federal statutes and regulations. It is the intent of the Board that school nutrition services be a self-supporting program.

MEALS

Cafeterias shall serve meals that meet or exceed the requirements specified by state and federal regulations.

Provided such sales are in keeping with state and federal legal requirements, regardless of whether the District uses food-based or enhanced food-based menu planning, a la carte food items must be a component of a reimbursable meal. However, frozen desserts containing at least twenty-five percent (25%) of real juice, yogurt, and dairy products may be sold.

The Board shall establish the price of meals served by the lunchroom.

MEAL AND EXTRA ITEM PRICE

The District is participating in the Community Eligibility Program (CEP). All students are eligible to receive a free meal at breakfast and lunch each day. Items outside of the free meal are required to be pre-paid or paid at the time of service.

All parents shall be provided this policy information on the District website at the beginning of each school year or upon enrollment in the District for students transferring in mid-year. In addition, parents shall be advised of the available payment systems.

The written policy for meals or extra items prices shall be distributed to all school level staff including school nutrition employees involved in policy enforcement.

For previous balances incurred prior to the Community Eligibility Provision (CEP) the Superintendent/designee shall initiate the established collection process to include notification of parents and staff and appropriate follow-up. If parents have not contacted the Cafeteria Manager or submitted the amount indicated within ten (10) working days from the date of the final notice, the debt will be considered delinquent and may be directed to the Board Attorney. Food Service funds may be used to collect delinquent meal charges.

At the close of the school year any balance of delinquent charges shall be paid by transfer of General Funds. Records of delinquent charges shall be retained for three years plus the current year or until paid in full.

ALA CARTE AND EXTRA ITEMS AND ADULT MEALS

Students shall not be permitted to charge a la carte items or extra items, nor shall adults be permitted to charge meals or a la carte items.

FOOD SERVICE/SCHOOL NUTRITION PROGRAM DIRECTOR

The District (or food service area to which the District belongs) shall appoint/select a Food Service/School Nutrition Program Director to oversee and manage the school nutrition service program. All Food Service/School Nutrition Program Directors shall meet minimum educational requirements and annual training requirements in accordance with federal and state law.

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ANNUAL REPORT/PUBLIC FORUM

Immediately following the release of the annual school nutrition report, the Board shall discuss the findings and seek public comment during a publicly advertised Board meeting.

By January 31 of each year, the Board shall hold an advertised public forum to present a plan to improve school nutrition in the District.

The District shall compile a summary of findings and recommendations and submit the summary to the Kentucky Board of Education.

DISCRIMINATION COMPLAINTS

The District does not discriminate on the basis of race, color, national origin, sex, age, or disability in its school nutrition program

Anyone wishing to initiate a complaint concerning discrimination in the delivery of benefits or services in the District's school nutrition program should go to the link below or mail a written complaint to the U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington D.C. 20250-9410, or email, program.intake@usda.gov.

http://www.ascr.usda.gov/complaint_filing_cust.html

District personnel shall assist parents/guardians and students wishing to file a complaint.

SPECIAL DIETARY NEEDS

Students whose dietary needs qualify them for an adaptation under law shall be provided accommodations in keeping with local procedures.

All parents shall be provided notice of how to request meal accommodations and how to submit a grievance related to a request for modifications based on a disability, at the beginning of each school year or upon enrollment in the District for students transferring in mid-year.

REFERENCES:

[KRS 156.160](#)

[KRS 158.852](#); [KRS 158.856](#); [KRS 160.290](#)

[702 KAR 006:010](#); [702 KAR 006:050](#); [702 KAR 006:075](#); [702 KAR 006:090](#)

7 C.F.R. part 15b; 7 C.F.R. §210.23; 7 C.F.R. §210.31; FNS Instruction 113

Section 504 of Rehabilitation Act of 1973, Americans with Disabilities Act

P.L. 111-296

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